

## EXAM REWRITE POLICY

The following outlines the policy for exam rewrites for both the Ministry of the Environment and Climate Change's Entry Level Drinking Water Operator and Mandatory Renewal courses.

<b>Entry-Level Drinking Water Operator Course. <i>The pass mark for all exam is 70%.</i></b>			
	<b>Fee</b>	<b>Waiting Period</b>	<b>Review Process if unsuccessful</b>
<b>Self-Study Exam</b>			
First and Second Exam Attempts	Included as part of initial course fee	N/A	Upon request by the examinee, Walkerton Clean Water Centre (WCWC) will review (by phone) areas where the examinee did poorly.
Third Exam Attempt	\$75.00; paid to WCWC prior to exam	None	Upon request by the examinee, WCWC will review (by phone) areas where the examinee did poorly
Subsequent Exam Attempts	\$75.00 each exam; paid to WCWC prior to exam	(3) months or (90) days for <b>each</b> subsequent exam rewrite	Upon request by the examinee, WCWC will review (by phone) areas where the examinee did poorly
<b>Classroom Exam</b>			
First Exam Attempt	Included as part of initial course fee	N/A	WCWC will notify examinee of failure (by mail) and upon request by the examinee, an instructor will review (by phone) areas where the examinee did poorly.
Second and Third Exam Attempts	\$75.00; paid to WCWC prior to exam	None	WCWC will notify examinee of failure (by mail) and upon request by the examinee, an instructor will review (by phone) areas where the examinee did poorly.
Subsequent Exam Attempts	Participant must retake the classroom portion of the course. Contact WCWC.		
<b>NOTE: REGISTRANT HAS ONE YEAR FROM THE DATE OF THE FIRST EXAM ATTEMPT IN THE CLASSROOM TO PASS THE EXAM. AFTER ONE YEAR A PERSON MUST REGISTER TO ATTEND THE CLASSROOM PORTION OF THE COURSE AGAIN.</b>			

Mandatory Renewal Course. <i>The pass mark for all exam is 70%.</i>			
	Fee	Waiting Period	Review Process if unsuccessful
<b>Self-Study Exam</b>			
First Exam Attempts	Included as part of initial course fee	N/A	WCWC will notify examinee of failure (by mail) and upon request by the examinee, an instructor will review (by phone) areas where the examinee did poorly.
Second and Third Exam Attempt	\$75.00; paid to WCWC prior to exam	None	WCWC will notify examinee of failure (by mail) and upon request by the examinee, an instructor will review (by phone) areas where the examinee did poorly.
Subsequent Exam Attempts	Participant must retake the course and pay the applicable fee. Contact WCWC.		
<b>Classroom Exam</b>			
First Exam Attempt	Included as part of initial course fee	N/A	WCWC will notify examinee of failure (by mail) and upon request by the examinee, an instructor will review (by phone) areas where the examinee did poorly.
Second Exam Attempts	Included as part of initial course fee	N/A	WCWC will notify examinee of failure (by mail) and upon request by the examinee, an instructor will review (by phone) areas where the examinee did poorly.
Subsequent Exam Attempts	Participant must retake the classroom portion of the course. Contact WCWC.		