

EXAMPLE OF A SAMPLE LOG BOOK

GROUNDWATER SYSTEMS WITH PRIMARY DISINFECTION USING UV

FOR SAMPLING, TESTING, MAINTENANCE AND OPERATIONAL CHECKS

DATE (MM/DD/YYYY)	TIME	SAMPLES TAKEN (E.G., MICROBIOLOGICAL, NITRATE, LEAD, ETC.)	LOCATION (RAW/TREATED/DIS TRIBUTION – UNIT #	NAME AND SIGNATURE OF PERSON TAKING SAMPLE, CONDUCTING TEST, MAKING EQUIPMENT ADJUSTMENT OR REPORTING	TURBIDIT Y TEST AND RESULTS (NTU)	OBSERVATIONS (SAMPLE COLLECTION, REPORTING, EQUIPMENT MAINTENANCE ACTIVITIES/CHECKS, ADJUSTMENTS TO TREATMENT EQUIPMENT)
03/16/2009	10:30 a.m.	Raw (well)/Treated (pump house)	10:30 am – Collected treated water sample from pump house for nitrate & nitrite	J. Brown	0.7 NTU	
	10:45 a.m.	Distribution – Unit #10	10:45 am – Collected monthly microbiological distribution system sample from Unit #10	J. Brown		
03/18/2009	3:00 p.m.			J. Brown		UV alarmed and the well pump shut off automatically. I called the technician. The UV system resumed at 5:00 pm